

Lead Safeguarding Officer LSO (Strategic)

Lead Operational Safeguarding Officer (LOSO)

Principal Safeguarding Officers (PSOs)

Designated Safeguarding Officers (DSOs)

Lead Safeguarding Officer Duties (Strategic) ~ Role holder: University Secretary:

Accountable for the University's safeguarding practice:

- To ensure a staff and committee structure is in place to fulfil safeguarding responsibilities.
- To ensure safeguarding is afforded the utmost priority at the most senior level within the institution.
- To ensure procedures are in place for: managing breach of safeguarding allegations against students and staff; whistle-blowing and safe recruitment practices.
- To ensure secure records concerning safeguarding are stored and shared appropriately.
- To ensure that monitoring review systems are in place to incorporate new guidance and legislation and to test out existing systems.
- To develop University-wide procedures, practice and guidance for safeguarding that are compliant with local Safeguarding Children Board procedures.
- To help create links with the local Social Services Department, Children's Services Team.
- To oversee the funding allocated to fulfil safeguarding responsibilities.

Lead Operational Safeguarding Officer (LOSO):

- To oversee a network of Principal Safeguarding Officers (PSOs)
- To oversee the training of the Safeguarding Officers.
- To oversee the monitoring review systems.
- To help create links with the local Social Services Departments, Children's Services Team.
- To have a working knowledge of how Area Children Protection Committees (ACPCs) and local Safeguarding Children Boards (LSCBs) operate, the conduct of a Child in Need of Protection Case Conference or Strategy meeting and be able to attend and contribute to these effectively when required to do so.

Principal & Designated Safeguarding Officers (P&DSOs):

- To act as a source of support, advice and expertise when staff or students have a concern about possible risk or harm.
- To refer cases of suspected abuse or allegations to the LOSO.
- To liaise with the LOSO regarding on-going investigations where necessary.
- To liaise with external agencies in the absence of the LOSO.
- To refresh training where significant changes are made to policy/legislation.
- To support the delivery of the staff awareness raising programme, ensuring staff in their faculty or service are aware of the policy and procedure and their operation.
- To keep detailed, accurate, secure and written records of any concerns raised and their outcomes if known.

NB: Departmental, Institutional & Service areas may be subject to name changes.
Amendments to named Safeguarding Officers will be notified via: www.cumbria.ac.uk/safeguarding

NB: Contacts have been established with our associated colleges to ensure appropriate communication is facilitated with regard to safeguarding matters.